

**MINUTES OF A REGULAR MEETING
OF THE AIRPORT COMMISSION**

1. CALL TO ORDER

The Torrance Airport Commission convened in a regular session on Thursday, February 9, 2012 at 7:00 p.m. in the West Annex meeting room at Torrance City Hall.

2. ROLL CALL

Present: Commissioners Fitch, Glass, Hsiao, Jacobsen, Johnson, and Chairperson Donnellan.

Absent: Commissioner Orpe.

Also Present: Facility Operations Manager Megerdichian and Business Manager Williams.

MOTION: Commissioner Glass moved to grant Commissioner Orpe an excused absence for the February 9, 2012 Airport Commission meeting. Commissioner Fitch seconded the motion; a voice vote reflected unanimous approval.

3. FLAG SALUTE

Commissioner Johnson led the Pledge of Allegiance.

4. AFFIDAVIT OF AGENDA POSTING

MOTION: Commissioner Jacobsen, seconded by Commissioner Hsiao, moved to accept and file the report of the City Clerk on the posting of the agenda for this meeting; a voice vote reflected unanimous approval.

5. APPROVAL OF MINUTES

5A. MINUTES OF JANUARY 12, 2012

MOTION: Commissioner Fitch moved to accept and enter into record an email to staff from Bill Tymczyszyn regarding comments that he stated under Orals, Item 9E, at the January 12, 2012 Commission meeting. Commissioner Glass seconded the motion; a voice vote reflected unanimous approval (absent Commissioner Orpe).

MOTION: Commissioner Glass moved to approve the January 12, 2012 Commission meeting minutes as presented. Commissioner Hsiao seconded the motion; a roll call vote reflected unanimous approval (absent Commissioner Orpe).

6. ORAL COMMUNICATIONS #1 AND ANNOUNCEMENTS

6A. Commissioners and staff welcomed newly appointed Dennis Johnson to the Airport Commission. Commissioner Johnson shared his background and stated that he was excited to be part of the Commission.

6B. In response to Commissioner Johnson's inquiry, Facility Operations Manager Megerdichian stated that he was not sure what will happen to the farming property at the Airport. He noted that the land is being mowed, that the City may entertain a RFP for a new farmer, and that staff is working with the family on an exit strategy.

6C. Commissioner Fitch stated that she saw six WW II fighter planes flying in perfect formation on February 4, 2012 and Facility Operations Manager Megerdichian responded that he did not know who they were and that there were no special events.

6D. Commissioner Fitch noted that the Library Commission meets at branch libraries and raised the possibility of the Airport Commission moving its meetings back to the GAC or at least meeting there twice a year.

Facility Operations Manager Megerdichian stated that he had specific direction for the Airport Commission to meet in the West Annex meeting room but would ask again if there was interest and consensus from Commissioners.

Commissioners Jacobsen, Glass, and Chairperson Donnellan indicated that they thought the Airport Commission should continue meeting in the West Annex meeting room.

6E. Responding to Chairperson Donnellan's inquiry, Facility Operations Manager Megerdichian stated that the F-14 and F-17 aircraft parked at the East End is part of Western Museum of Flight's Phase 1.

7. **ACTION ITEMS:** None.

8. **INFORMATION ITEMS**

8A. **AERONAUTICAL OPERATIONAL INFORMATION UNDER THE PURVIEW OF THE GENERAL SERVICES DEPARTMENT**

Chairperson Donnellan noted that the following reports for February 2012 were included in agenda materials: Hangar and Tiedown Rental Status, Ongoing Projects, February Meeting Room Schedule, Hangar Waiting List, Events Requiring Emergency Response, and Airfield Operations Status.

Facility Operations Manager Megerdichian was pleased to announce that there are no hangar vacancies. Referring to Report #2 Ongoing Projects, he reported that GAC Flooring has been added, noting that most of the GAC has original carpeting from 1992. He stated that the Airport Security Project is currently being updated and construction is expected to begin this year. He announced that the Police Department recently received a grant for Airport security that may go towards the Project.

At Commissioner Fitch's request, he offered to include runway pavement resurfacing on the Ongoing Projects Report.

Facility Operations Manager Megerdichian distributed a revised Report #5: Events Requiring Emergency Response for January 2012.

8B. **LAND MANAGEMENT REPORT – AERONAUTICAL:** None.

8C. NOISE ABATEMENT QUARTERLY REPORT: None.

9. ORAL COMMUNICATIONS #2

9A. Facility Operations Manager Megerdichian stated that consideration of fixed wing early left turns is postponed to a future Commission meeting after information is received from the FAA.

9B. Facility Operations Manager Megerdichian advised that Commissioners may attend Helicopter Committee meetings but cannot be part of the voting process. He stated that Commissioners can speak as citizens during the time for the public to speak.

9C. Responding to Commissioner Fitch's inquiry at the January 12 Commission meeting under Item 8C, Facility Operations Manager Megerdichian stated that the helicopters were Airport based.

9D. Commissioner Fitch stated that she saw several black helicopters flying last week and Business Manager Williams responded that she thought they were for Michelle Obama's visit.

9E. In response to Commissioner Jacobsen's inquiry, Facility Operations Manager Megerdichian stated that there are modifications being made on the Tower electrical panel and the target date is now March 15, 2012.

10. ADJOURNMENT

MOTION: At 7:37 p.m., Commissioner Fitch moved to adjourn the meeting to Thursday, March 8, 2012 in the West Annex meeting room at 7:00 p.m. Commissioner Glass seconded the motion and, hearing no objection, Chairperson Donnellan so ordered.

Approved as Submitted March 8, 2012 s/ Sue Herbers, City Clerk
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